Louisiana Geographic Information Systems Council
Meeting of October 16, 2003

MINUTES

1. Call to Order
Chair Dennis Eilers (CRT) called the meeting to order at 1:36 P.M. The meeting was held in Room #212 at Efferson Hall on the LSU Campus in Baton Rouge, Louisiana.   A quorum was present.

2. Roll Call
Member Agencies/Organizations Present:

Department of Agriculture and Forestry
Brad Mooney, **Alternate**
Department of Culture Recreation and Tourism
Dennis Eilers, **Member**
Department of Education
Susan Gauthier, **Member**
Department of Environmental Quality
Joe Holmes, **Member**
Department of Health and Hospitals
N Emery Layton, **Alternate**
Department of Labor
Ramona Robichaux, **Member**
Department of Natural Resources
Bo Blackmon, **Member**
Department of Public Safety
Rhonda Barber, **Member**
Department of Social Services
David Jacobsen, **Alternate**
Department of Transportation and Development
Jim Mitchell, **Member**
Department of Wildlife & Fisheries
Jorge Icabalceta, **Member**
Louisiana Association of Planning and Development Districts
Lynn Dupont, **Alternate**
Louisiana House
Kathleen Randall, **Member**
Louisiana Municipal Association
Mat Cowart, **Alternate**
Louisiana Police Jury Association
Aaron Norby, **Member**
Louisiana Senate
David Gisclair, **Alternate**

Others Present:

       Department of Labor
           Jonathan Helis, **Alternate**
       Department of Public Safety
           Daphne Bencaz
           Mark Morrison
       Department of Transportation and Development
           Sharon Balfour, **Alternate**
           Pam Dixon
           Neil Hohmann

       Louisiana Geographic Information Center
           Craig Johnson
           Dina Sa
       Louisiana Municipal Association
           Susan Clark, **Alternate**
       Louisiana State University
           Rob Cunningham
       Pictometry Inc.
           Gary Mirabeau
       St James Parish Government
           Bobby Lear
       US Army Corps of Engineers
           David McDaniel
       USGS, National Wetlands Research Center
           Pat O'Neil

3. September 2003 Minutes

The September 2003 minutes were approved, as amended, by voice vote on a motion by Bo Blackmon (DNR) and seconded by David Gisclair (Senate).

4. Chairman's Report

Chair Eilers noted that Emery Layton was representing DHH today in Truman McDaniel's absence.

6. LAGIC Report:

Craig Johnson (LAGIC) noted that the LAGIC Oversight Meeting was held at Efferson Hall on October 8th. The Committee discussed a new scope of work for the 2004/2005 LAGIC Contract. It was agreed that LAGIC would give a short presentation to new members of the Council describing the origins of the Council,

the enabling legislation and the bylaws. This presentation would occur at the December Council Meeting at the new SC&E Building on the LSU Campus. It also agreed that LAGIC would give an end of the year report to the Council at the June Council meeting. The LAGIC Yearly report will be available to all Council members for review.   Jim Mitchell (DOTD) asked why the LAGIC calendar was different from the GIS Council calendar, in that LAGIC's year ends in June whereas the Council's calendar ends in December. Mr. Johnson replied that the Council calendar was originally set up on a January to December schedule, but it could be changed to coincide with the state fiscal year.

Mr. Mitchell also asked if LAGIC would provide a Metadata/Arc Catalog workshop. Where DOTD employees could be trained in how to use the capabilities within Arc Catalog to create Metadata. Mr. Johnson replied that if DOTD were willing to open the course up to other state agencies and Council members that LAGIC would create an Arc Catalog/metadata workshop.

Outreach: LAGIC will had a booth and a representative at the Environmental State of the State Conference on October 10th. LAGIC will be attending the following meetings in the next month.

- Coastal GIS Conference – Biloxi   10/23 & 10/24/03
- LSU Foundation - Baton Rouge   10/24/03

LAGIC has been asked by the Department of Wildlife and Fisheries to assist with an organizational meeting of their GIS Task Force and provide an Intro to GIS workshop for department staff in early January.

LAGIC is working with the Department of Education on GIS Day activities in area schools. Susan Gauthier, with the Department of Education, noted that she is working with schools and the district technology coordinator in three of the river parishes. LAGIC would like to enlist state agency volunteers to assist with these efforts. Mr. Johnson passed around a sign-up sheet for "GIS Day" volunteers.

Mr. Mitchell (DOTD) asked about Outreach activities and how much of LAGIC's budget goes to booth rentals and outreach activities. Mr. Johnson noted that many of the conferences provide booth space to LAGIC at no charge, for example the LSU Foundation. In other cases LAGIC has been invited to speak at a conference and the organization allows LAGIC to setup a booth at no additional cost. Whenever possible LAGIC tries to double dip, scheduling conferences and workshops in the same area, so as to save on travel funds.

7. I-Team Report:

Sharon Balfour (DOTD), I-Team Coordinator, noted that the I-Team recently met to make minor editing changes to I-Plan. The I-Team Initiative is moving forward

with the "I-Team Unveiling"; which will take place at the next Council meeting at the Capitol on Thursday, November 20th. The Chief Information Officer, Chad McGee, will attend the "Unveiling" and introduce the I-Plan. He will say a few words about the importance of the Initiative. The I-Team presentation will include a PowerPoint review of the critical elements of the Plan.

Ms Balfour reminded members that The I-Plan is a "living document" that it will be modified over time as the Council changes its priorities. As elements of the framework data layers are completed, new data needs will surface. Ms Balfour encouraged members to review the document and send your comments to Dina Sa (LAGIC) for inclusion in the final document. She also noted that after November 20th she would be stepping down as I-Team Coordinator. She recommended that the Council name a new I-Team Coordinator. She noted that the I-Team has worked well for the Louisiana GIS Council and that it should be a goal of the Council to keep the I-Team Plan current.

Chair Eilers (CRT) thanked Ms Balfour for her efforts in promoting the I-Team Initiative and asked if she would provide some initial assistance to the next I-Team Coordinator. Ms Balfour agreed to assist the next I-Team Chair. Chair Eilers asked if we should discuss a replacement I-Team coordinator, but there were no immediate volunteers. Ms Balfour noted that the Council has drafted a Resolution of Support for the I-Plan that Council members should review. A formal resolution to Support the I-Plan was adopted on a voice vote on a motion by Joe Holmes (DEQ) and seconded by Bo Blackmon (DNR). The Council will have 30 days in which to review the Resolution before voting on it at the November Council meeting.

Chair Eilers noted that it is important that we have a quorum for the next meeting so members need to let him know if they will not be able to attend.

8. Old Business

LIDAR Update
David Gisclair (LOSCO) noted that we currently have 526 panels of LIDAR data available on the ATLAS Website. As of today, LOSCO has received 780 panels of LIDAR data. We have received all of Task 7 and ½ of Task 6 and some additional panels in Task 5 (Grand Isle area). In another week or so, LOSCO should be receiving the other portion of Task 6, which will complete the current slated procurement of Phase 2.

LouisianaMAP
Dina Sa (LAGIC) described the progress being made on the LouisianaMAP prototype by the Division of Administration. LouisianaMAP, a geospatial portal, will serve maps and GIS applications over the web. David Gisclair asked about the locational services that Ed Leachman (DOA) described at the last Council

meeting. Ms. Sa noted that DOA is still working on this service and that it is not quite finished.   Mr. Gisclair noted that the service that delivers the DOQQ's (DEQ's Make a MAP) proves the concept of map services on the web.   The prototype will show that the geodatabase can provide the same data to multiple users at the same time over the web.

9. New Business

USGS DOQQ Project

David Gisclair (LOSCO) noted that he would no longer be reporting on updating the DOQQ project, as USGS will be coordinating the next flight. Mr. Gisclair noted that someone, or some other agency, needs to take over that responsibility. David McDaniel (USCOE) noted that one of the federal partners in the USGS DOQQ project would give an update. Mr. McDaniel recommended that the Council pass their request for project updates to Pat O'Neil (USGS). Mr. McDaniel suggested that the partners would strive to provide monthly updates whenever possible. Once the contract is signed, there will be a schedule developed by the contractors for the acquisition, production and delivery of the products. Mr. McDaniel's asked if he could deliver the products to LOSCO before the monthly Council meetings so that they could be posted to the web and Council members notified of their availability at the monthly meetings. Mr. McDaniel noted that there was a concern expressed at the last meeting regarding the use of IMU's in the aircraft providing coverage for the entire state rather than just the southern half of the state. Funds have since been identified that will allow the contractors to employ IMU's for the entire project.

Mr. McDaniel asked if any Council Member has a priority area of the state that they would be want to see acquired first. They should speak with him or with Pat O'Neil regarding their request.   Mr. McDaniel agreed to provide the Council with a shape file with the areas highlighted that are a priority for the federal partners. Mr. Gisclair requested that the shape file have a geographic projection. Mr. Johnson (LAGIC) offered LAGIC's services in placing the shape file on the LGISC website

Mike Liotta is the new Council alternate representing the Military Department. Mike Liotta is based at Camp Beauregard in Pineville, LA. He is a GIS trainer for the military and has trained LHSEP personnel as well.

The Louisiana Municipal Association in partnership with the Barrataria Terrebonne Estuary Program (BTNEP) has submitted a grant proposal to the NOAA Coastal Services, GIS Integration Development Program.

Roy Dokka, the Director of the Louisiana Spatial Reference Center (LSRC) at LSU, will provide access to elevation data collected by the LSRC.   That data will be shared with governmental agencies for the purpose of validating its accuracy.

The LSRC will have a conference in the late spring on elevations in Louisiana. More information will be provided as soon as it is available. In the spring any GPS, with the ability to do differential corrections and the ability to receive wireless data, will be able to stream real time corrections of their GPS data from the Continuously Operating Reference Stations (CORS) maintained by NOAA.

10. Determine Next Meeting Date

The next meeting is scheduled for Thursday, November 20th at 1:30 in the Senate Briefing Room of the State Capitol.   The "I-Team Unveiling" will be the main item on the agenda.

11. Adjourn

The meeting adjourned at 4:05 pm.

Louisiana Geographic Information Systems Council
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Summary of Action Items

Sharon Balfour (DOTD) I-Team Coordinator noted that the "**I-Team Unveiling**" will take place at the next Council meeting at the Capitol on Thursday, November 20th. The CIO will attend the "Unveiling" and introduce the I-Plan. He will say a few words about the importance of the Initiative. The I-Team presentation will be a PowerPoint review of the critical elements of the Plan.

A formal **resolution to Support the I-Plan** was adopted on a voice vote on a motion by Joe Holmes (DEQ) and seconded by Bo Blackmon (DNR). The Council will have 30 days in which to review the Resolution before voting on it at the November Council meeting.

David McDaniel (USCOE) noted that one of the federal partners in the **upcoming USGS DOQQ project** would give an update. Mr. McDaniel suggested that the partners would strive to provide monthly updates whenever possible. Mr. McDaniel's asked if he could deliver the products to LOSCO before the monthly Council meetings so that they could be posted to the web and Council members notified of their availability at the monthly meetings. Mr. McDaniel asked if any Council Member has a priority area of the state that they would want acquired first, they should speak with him or with Pat O'Neil USGS). Mr. McDaniel agreed to provide the Council with a shape file with the areas highlighted that are a priority for the federal partners.

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