Louisiana Geographic Information Systems Council
Meeting of November 21, 2002

DRAFT MINUTES

1. Call to Order
Chair Marty Beasley (DOA) called the meeting to order at 1:42 P.M., at Efferson Hall on the LSU Campus, Baton Rouge, Louisiana.   A quorum was present.

2. Roll Call
Member Agencies/Organizations Present:

> **Division of Administration**
> > Marty Beasley, **Member**
>
> **Department of Culture, Recreation, and Tourism,**
> > Dennis Eilers, **Member**
>
> **Department of Environmental Quality,**
> > Joe Holmes, **Member**
>
> **Department of Health and Hospitals**
> > Truman McDaniel, **Member**
>
> **Department of Natural Resources**
> > Bo Blackmon**, Member**
>
> **Department of Public Safety,**
> > Rhonda Barber, **Member**
>
> **Department of Transportation and Development**
> > Jim Mitchell, **Member**
>
> **Department of Wildlife & Fisheries**
> > Jorge Icabalceta, **Alternate**
>
> **House of Representatives**
> > Kathleen Randall, **Member**
>
> **Louisiana Assessors Association**
> > Sherel Martin, **Member**
>
> **Louisiana Association of Planning & Development Districts**
> > Lynn Dupont**, Alternate**
>
> **Louisiana Office of Emergency Preparedness**
> > Sean Fontenot, **Alternate**
>
> **Louisiana Senate**
> > David Gisclair**, Alternate**

Others Present:

> **Carey Technology**
> > Cynthia Feirman
>
> **Department of Education**
> > Susan Gauthier

Department of Public Safety and Corrections
> Daphne Bencaz
> Mark Morrison, **Alternate**

Department of Transportation & Development
> Sharon Balfour, **Alternate**
> Pam Dixon
> Kay Henderson
> Robert Lewis

Department of Wildlife and Fisheries
> Doug Albert

Geo Components Inc.
> Chris Klahorst

Intergraph Corporation
> Scott Bridges
> Orlando McDowelle

Louisiana Geographic Information Center
> Craig Johnson
> Joshua Kent
> Dina Sa

Louisiana State University
> Rob Cunningham

Louisiana State University, Ag Center
> Pat Skinner

New Orleans Communication District
> Kathrine Cargo

St James Parish
> Bobby Lear

University of New Orleans, CUPA
> Aimee Preau

3. September and October Minutes

The September 2002 minutes were approved as amended by voice vote on a motion by Bo Blackmon (DNR) and seconded by Truman McDaniels (DHH).

The October 2002 minutes were approved as amended by voice vote on a motion by Joe Holmes (DEQ) and seconded by Jorge Icabalceta (DW&F).

4. Chairman's Report

Chair Beasley (DOA), thanked Sherel Martin and Rich Bailey for volunteering the use of the LAA meeting room for the December Council gathering, and for providing refreshments after the meeting for the annual Holiday Party. Chair Beasley noted that the GIS Council has a new representative, Steve Windham, who will be an alternate representing the Department of Economic Development.

Chair Beasley mentioned the upcoming LGISC election for a new Chair and Vice Chair. He asked for volunteers for the Election Committee. Kathleen Randall (House) agreed to Chair the Committee and Craig Johnson (LAGIC) will assist. Chair Beasley asked Mr. Johnson (LAGIC) to describe the election procedures to Council members.

Chair Beasley held aloft the "GIS Day" Proclamation, that Governor Foster had signed for Council members to view.

Chair Beasley noted that one Council member, Terry Thompson the alternate from OEP, was presently stationed in Afghanistan with his National Guard Unit. Joshua Kent (LAGIC), who had received e-mail from Terry, noted that he would appreciate hearing from Council members and hopes to be back at OEP by February. Mr. Kent asked for suggestions for a Christmas Care Package that the Council could send Terry.

5. Presentation: "Quest with GIS" by Susan Gauthier, Louisiana Center for Educational Technology (LCET), Department of Education

Susan Gautier (LCET) gave a PowerPoint presentation on the Departments of Educations' GIS Day activities, specifically the "Quest with GIS" project. Three Schools in St. Bernard Parish participated in the demonstration: a high school, middle school and an elementary school. Students input data about their school at the "Quest with GIS" website. The day's activities ended with a demonstration by a pre-school class. In East Baton Rouge Parish, Monica Brashear (LCET) and Dina Sa (LAGIC) gave GIS Day presentations at Nicholson Elementary. Ms Gauthier answered questions about the project and described how the project could be expanded for future GIS Day events. Orlando McDowelle (Intergraph) then demonstrated the capabilities of the "Quest" web mapping application live from the "Quest with GIS" site.

6. Introductions

For the benefit of many who were attending the Council meeting for the first time, Chair Beasley asked members to introduce themselves one at a time.

7. Old Business

DOQQ/LIDAR Update
David Gisclair (LOSCO) gave an update on the status of the DOQQ/LIDAR project. In the last year there have been almost 200,000 downloads of DOQQ's from the ATLAS website. There are DOQQ's from 14 parishes that have been mosaiced by DeWitt Braud (LSU), that are now complete.

There are now 239 LIDAR DEM's available for download on the ATLAS website. Mr. Gisclair distributed a number of LIDAR Status maps showing the number of DEM panels received (344), the number under procurement (381) and the number of additional panels funded (471) at this time. Mr. Gisclair went on to describe the reasons that some LIDAR tasks would have priority over others.

Resolution: "To Adopt the Federal Geographic Data Committee's Content Standard for Digital Geospatial Metadata "
Chair Beasley (DOA) noted that some wording changes had been made to the resolution regarding adopting the FGDC Metadata Standard. He read the revised version and asked for comments. Mr. Icabalceta (DW&F) asked what version of the FGDC standard we were endorsing, to which Mr. Beasley (DOA) replied Version 2, and explained that we were adopting these standards as a minimum standard. Mr. Beasley recommended that we adopt the federal standards without amendments to reduce confusion among data creators. The amendment was adopted unanimously by voice vote on a motion by James Mitchell (DOTD) and seconded by Joe Holmes (DEQ).

Resolution: "Building the National Spatial Data Infrastructure in Support of Public Safety (NSGIC Resolution)
Chair Beasley described the contents of a resolution entitled "A Declaration of Interdependence, "Saving Lives and Saving Money an Urgent Call to Build the National Spatial Data Infrastructure in Support of Public Safety. This resolution was presented to the membership at the September Council meeting. Chair Beasley recommended that members take a moment to read the resolution and then asked for comments from the Council. Chair Beasley noted that LGISC does not specifically endorse the data priorities listed by NSGIC but endorses their general efforts to request funding for critical data layers. Kay Henderson (DOTD) recommended that we attach the original National States Geographic Information Council (NSGIC) resolution to the LGISC Resolution of Support. Sharon Balfour (DOTD) noted that there is a formal process for attaching signatures to the document that she will e-mail to the LGISC Chair and that at the appropriate time we should send copies of this resolution to the Louisiana Congressional delegation. The resolution was passed unanimously by voice vote on a motion by Joe Holmes (DEQ) and seconded by Jorge Icabalceta (DW&F).

Discussion: QuickBird Satellite Imagery Proposal
Chair Beasley (DOA) noted that he had discussed the proposal with members and asked for comments. The majority of members he spoke with felt that the license restrictions and pricing structure made the final proposal unattractive. For those reasons, discussion on Digital Globe proposal was shelved

8. LAGIC Report

Outreach Activities
Craig Johnson (LAGIC) noted that LAGIC was involved with the promotion of the GIS Day activities with Susan Gauthier at the Department of Education. LAGIC staff was present to assist at both East Baton Rouge and St. Bernard Parish schools. He noted that the Department of Education is looking at ways the "Quest with GIS" website could be expanded in future years. LAGIC would like to continue to work with the Department on these activities.

Mr. Johnson encouraged all Council members to bring a dish to the December Council meeting/Holiday Party. The party will take place immediately following the meeting. He thanked Sherel Martin and Rich Bailey for providing refreshments and a location for the festivities, once again.

Mr. Johnson displayed a poster for the 2003 Remote Sensing/GIS Workshop that was designed by DeWitt Braud. He asked that any one having a bulletin board in their office where the poster could be displayed, please take one with them.

Mr. Johnson noted that besides the GIS Day activities in E. Baton Rouge and St Bernard there were functions in Ruston and Lafayette. He asked Cynthia Fierman (Carey Technologies), who organized GIS Day in Acadiana to describe the activities at the Wetlands Center. She noted that they had 15 different GIS displays as well as a GIS Day contest among local school children with over 350 applicants. Dennis Eilers (CRT) noted that State Parks had a GIS Day display as well.

9. I-Team Report

Sharon Balfour (DOTD), the I-Team Coordinator, noted that the Governor signed the Executive Order on October 22nd. After the Order was signed, Chad McGee (CIO) delivered the completed I-Team Status Report to the Governor. In the near future, letters will be sent to the agency and department heads from the Governor asking for their assistance in the I-Team effort. Ed Leachman will assist the I-Team Steering Committee in drafting these letters. In addition to the request for participation in the I-Team effort by department secretaries, an action item will be drafted requesting certain tasks be completed within a certain time frame.

Sharon Balfour noted that the majority of Framework Data Layer Themes have been written and that the various data subcommittees have submitted Requirement Forms. The next I-Team Steering Committee Meeting will be in Room 214 at Efferson Hall (LSU) at 9:00am on Thursday, December 12th.

The I-Team Steering Committee will function as the Homeland Security (HS) Working Group as HS needs are an integral part of the whole I-Team process.

There is a need to develop protocols for the sharing of sensitive information with those agencies charged with coordinating Homeland Security such as the Office of Emergency Preparedness (OEP) and the Office of State Police. A meeting will be scheduled in the future with the Louisiana Homeland Security Coordinator to discuss these issues. Some data will remain restricted to authorized users.

The Geospatial One Stop, will function at the national level, in a similar manner, as LouisianaMAP will at the state level. Ed Leachman (DOA) and Joshua Kent (LAGIC) will sit in on the One Stop teleconferences to be held bi-weekly.

10. New Business

Chair Beasley introduced Dr. Fulbert Namwamba with Southern University and congratulated him on having been awarded a $6,000,000 grant from NASA to develop a national university research center to be called the Center for Coastal Zone Assessment and Remote Sensing, or CZZARS (pronounced "Scissors"). The P.I. is Dr Michael Stubblefield (S.U. Center for Energy and Environmental Studies) and the Co-P.I. is Dr. Namwamba. Dr. Namwamba asked for Council support and thanked the Department of Natural Resources (DNR) for their earlier assistance. CZZARS will be working with the LSU Coastal Studies Institute and others to fund specific research goals. This grant will fund the development of both a GIS and Remote Sensing Computer Lab.

Joe Holmes (DEQ) noted that Chad McGee (CIO) has requested a copy of all GIS standards that the Louisiana GIS Council has previously adopted. It was agreed that LAGIC would send the CIO a summary of GIS related data standards approved by the Council.

Jorge Icabalceta asked if the Council Minutes could include a summary of the important action items that have been decided at each meeting.

11. Determine Next Meeting Date

The next meeting is scheduled for Thursday, December 19th at 1:30 at the Louisiana Assessors Association Office at 3045 Valley Creek Drive (behind the Hobby Lobby on College Drive). The annual LGISC Holiday party will take place immediately following the meeting. A map will be posted to the LAGIC website.

12. Adjourn

The meeting adjourned at 3:55pm.

Louisiana Geographic Information Systems Council
Meeting of November 21, 2002

Summary of Action Items

1) **LGISC 2003 Election of Officers**: Chair Beasley asked Kathleen Randall (House) if she would Chair the Election Committee for 2003 and asked Craig Johnson (LAGIC) if he would assist her. Nomination forms will be distributed by e-mail and the election will occur at the January 16th Council Meeting at Efferson Hall (LSU).

2) **Resolution: "To Adopt the Federal Geographic Data Committee's Content Standard for Digital Geospatial Metadata "**
Chair Beasley recommended that we adopt the federal standards without amendments to reduce confusion among data creators. The amendment was adopted unanimously by voice vote on a motion by James Mitchell (DOTD) and seconded by Joe Holmes (DEQ).

3) **Resolution: "Building the National Spatial Data Infrastructure in Support of Public Safety" (NSGIC Resolution)**
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4) **I-Team Report:**
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5) **CIO Request for Geospatial Standards:**
Joe Holmes (DEQ) noted that Chad McGee (CIO) has requested a copy of all GIS standards that the Louisiana GIS Council has previously adopted. It was agreed that LAGIC would send the CIO a summary of GIS related data standards approved by the Council.