

## **Louisiana Geographic Information Systems Council**

Meeting of March 21, 2001

### **1. Call to Order**

Chair Sharon Balfour (DOTD) called the meeting to order at 1:45 P.M. in the Louisiana Room of the Wildlife & Fisheries Building Baton Rouge, Louisiana. A quorum was declared at 1:45pm as ten agencies /organization representatives were present.

### **2. Roll Call**

Attendance was confirmed by Roll Call. Council members indicated their presence to the chair for confirmation.

#### **Member Agencies/Organizations Present:**

**Department of Economic Development,**  
Gene Stephens, **Member**

**Department of Environmental Quality,**  
Joe Holmes, **Member**

**Department of Culture, Recreation and Tourism**  
Dennis Eilers, **Member**

**Department of Health and Hospitals**  
Truman McDaniel, **Member**

**Department of Natural Resources**  
Bo Blackmon, **Member**

**Department of Transportation & Development**  
Sharon Balfour, **Member**

**Division of Administration**  
Martin Beasley, **Alternate**

**Louisiana Assessors Association**  
Rich Bailey, **Alternate**

**Louisiana Municipal Association**  
Mattie Coxe, **Member**

**Louisiana Police Jury Association**  
Scott Leachman, **Member**

#### **Others Present:**

**Department of Economic Development**  
Andrew Kuyuro, **Alternate**

**Department of Transportation and Development**  
Kay Henderson, **Alternate**

**Division of Administration**  
Ed Leachman, ODBC

**GCR and Associates**

Andre Dehaan

**Gulf Engineers and Consultants (GEC)**

Jerri Daniels

James Larry

Carlos J. Perez

**Intergraph Corporation**

Scott Bridges

**Louisiana Geographic Information Center (LAGIC)**

Craig Johnson

Josh Kent

Dina Sa

**Louisiana Oil Spill Coordinator's Office**

David Gisclair

**Louisiana State University**

DeWitt Braud, Geography

Farrell Jones, CADGIS

Rob Cunningham, CCEER

**National Geodetic Survey**

Bob Zurfluh

### **3. Approval of the February 2001 Minutes**

The February 2001 minutes were submitted and reviewed by the council. A motion to approve the February 2001 minutes was made by Mr. Joe Holmes (DEQ) and seconded by Dennis Eilers (CRT). The February minutes were approved and will be available on the LGISC website within a week.

### **4. Chairs Report**

Chairperson Balfour (DOTD) described the Implementation Plan Response that was developed in the Strategic Planning Session that morning. She described the process for approving each of the eight Focus Area Responses and the need to craft a cover letter to the CIO, which would accompany the responses. Ed Leachman (DOA) would deliver the response to the ninth focus area, E-Services, directly to the CIO.

Final comments were taken for each of the eight focus areas beginning with: Security. In turn, the Council approved each individual response.

<b>Implementation Focus Area</b>	<b>Made Motion for Approval</b>	<b>Seconded Motion For Approval</b>
Security	Bo Blackmon (DNR)	Joe Holmes (DEQ)
Training	Joe Holmes (DEQ)	Scot t Leachman (PJA)
IT Infrastructure	Dennis Eilers (CRT)	Marty Beasley (DOA)
Telecommunications	Joe Holmes (DEQ)	Scot t Leachman (PJA)
E-Services	Defer to Ed Leachman (DOA)	Defer to Ed Leachman (DOA)
PC Desktops	Mattie Coxe (LMA)	Bo Blackmon (DNR)
Applications	Dennis Eilers (CRT)	Scot t Leachman (PJA)
Large Systems	Scot t Leachman (PJA)	Dennis Eilers (CRT)
Internal Systems & Data Bases	Mattie Coxe (LMA)	Gene Stephens (DED)

Chair Balfour (DOTD) asked that any additional comments be e-mailed to her for review. It was agreed that the final document should be e-mailed to the CIO no later than Monday afternoon. Bo Blackmon (DNR) agreed to compose the cover letter to the CIO. Josh Kent (LAGIC) would post the final document to the web.

## 5. LAGIC Report

LAGIC Director Craig Johnson discussed recent outreach efforts including a presentation to the Louisiana Planning and Development Councils regarding the role of the LGISC and LAGIC.

LAGIC was also involved in a jointly sponsored workshop with LAURISA on GIS and Redistricting on March 1<sup>st</sup> at the Pennington Conference Center. Over 75 local government representatives attended.

LAGIC will be setting up a booth at the RS/GIS Workshop and Craig Johnson will be presenting a paper on the results of the LAGIC Parish GIS Survey during the seventh session on Local Government and GIS Applications.

LAGIC Director, Craig Johnson, will be attending the “Train the Trainer” metadata workshop in conjunction with the NSGIC Mid Year Conference in Nashville.

## **6. Old Business**

### **Legislation for the Appointment of New Members**

Bo Blackmon (DNR) recommended to the Council that we submit legislation to revise RS 49:1051-1057 taking into account the proposed Office of Information Technology and for the purpose of legitimizing the status of LGISC and LAGIC. Mattie Coxe (LMA) and Joe Holmes (DEQ) advised against specifying the number of agency members in the legislation so that changes in membership would not require changes to the bylaws.

Joe Holmes advised the Council to accept Kathleen Randall’s recommended changes to the original legislation. Bo Blackmon (DNR) made a motion, to accept the Louisiana Planning Council (LPC) as a full member of the Louisiana GIS Council. The LPC would have its member appointed in the same manner as existing organization members. LPC would submit a list of three names to the Governor who would pick a member. The inclusion of LPC as a member of the LGISC would be included in the Administration’s legislative package. Mattie Coxe (LMA) seconded the motion.

An amendment was proposed that would require agency members to attend more regularly and threatening to rescind their voting privileges if they do not. Bo Blackmon (DNR) recommended that we ask Kathleen Randall’s advice before we proceed. Chairperson Sharon Balfour (DOTD) recommended that we e-mail her all proposed amendments to the legislation to be reviewed and compiled before the next Council meeting in April. The amendment was deferred.

### **RS/GIS Workshop Update**

Bo Blackmon (DNR) described the new RS/GIS Workshop agenda. He suggested that members look at the Workshop website [rac.louisiana.edu](http://rac.louisiana.edu) to find paper titles and view the array of sessions, social events and professional meetings.

### **DOQQ/LIDAR Update**

Farrell Jones (CADGIS) gave an update, for David Gisclair, on the status of the

newest Digital Ortho Quarter Quads on Atlas.

## **7. New Business**

Chairperson Sharon Balfour (DOTD) suggested that the new administration might review what government services and activities could be done at the local and regional level versus the federal level, as part of the new federalism.

Ms Balfour asked LAGIC Director Craig Johnson if he would be attending the NSGIC Mid Year conference in Nashville. To which he replied, yes and that he would be attending a Metadata Workshop that same week. Ms Balfour was interested in knowing more about the Office of Management and Budget's Implementation Team (I-Team) efforts that would be discussed at the NSGIC conference.

Farrell Jones (CADGIS) mentioned the free Symposium on Applied Geography, scheduled for March 22<sup>nd</sup> and 23<sup>rd</sup>. at LSU. Joe Holmes (DEQ) mentioned that American Society of Testing and Materials (ASTM) were developing standards for environmental monitoring using GIS. DeWitt Braud (LSU) was asked on the status of the TM/IRS merge. He stated that the work of cutting out the data by parishes was complete but that the metadata was not finished, delaying distribution.

Chairperson Balfour (DOTD) advised the Council that she had sent a Letter of Support to Roy Dokka for the proposed LSU Center for Geoinformatics.

## **8. Determine Next Meeting Date**

The next meeting date is scheduled for Wednesday, April 18<sup>th</sup> at the Louisiana Municipal Association Office in Baton Rouge at 1:30 pm.

## **11. Adjourn**

There was a motion to adjourn by Bo Blackmon (DNR) and seconded by Mattie Coxe (LMA). The meeting adjourned as a Committee of the Whole at approximately 3:20pm.