

Louisiana Geographic Information Systems Council

Meeting of February 16, 2000

1. Call to Order

Chair Bo Blackmon (LDNR) called the meeting to order at 1:40 P.M. in the Third Floor Conference Room, Wildlife and Fisheries Building, Baton Rouge, Louisiana. A quorum was present with nine agency/organization representatives attending.

2. Roll Call

Member Agencies/Organizations Present:

Department of Economic Development,

Gene Stephens, **Member**

Department of Environmental Quality,

Joe Holmes, **Member**

House of Representatives

Kathleen Randall, **Member**

Department of Natural Resources

Bo Blackmon, **Member**

Department of Transportation and Development

Sharon Balfour, **Member**

Department of Wildlife and Fisheries

Jim Hanifen, **Alternate**

Louisiana Assessors' Association

Sherel Martin, **Member**

Louisiana Police Jury Association

Scott Leachman, **Member**

Louisiana Municipal Association

Mattie Coxe, **Member**

Others Present:

Office of the Governor, Division of Administration

Marty Beasley, State Land Office

Department of Economic Development,

Andrew Kuyoro, **Alternate**

Department of Transportation and Development

Eric Jeansonne

John Wells

Louisiana Assessors' Association

Rich Bailey, **Alternate**

Louisiana Geographic Information Center (LAGIC)

Joshua Kent

Dina Sa

Office of the Louisiana Database Commission

Ed Leachman

Louisiana State University

DeWitt Braud, Geography and Anthropology

CH Fenstermaker

Wendi Couvillion French

Amite River Basin Committee

Dietmar Rietsdier

3. Approval of January 19, 2000 Minutes

The minutes were submitted and approved on a motion made by Mr. Scott Leachman (LPJA) and seconded by Ms. Sharon Balfour (LADOTD).

4. Chairman's Report

Chair Bo Blackmon (DNR) did not give a chairman's report.

5. LAGIC Report

Status of the Metadata Servers

Mr. Joshua Kent (LAGIC) reported that the ISITE service is running correctly and that a bug fix to ISITE is expected soon. When the patch is available, LAGIC will be able to index and distribute more metadata via the NSDI. Mr. Kent also announced that the Geospatial Metadata Catalog is near completion and that LAGIC is waiting for the council's nod to proceed with a Data Theme Thesaurus for geospatial metadata.

Proposed Data Themes for LAGIC Thesaurus

The LGISC gave [LAGIC](#) the go-ahead to develop a key word thesaurus for geospatial metadata development. This thesaurus will make it easier to find metadata by categorizing data sets into easy to understand groups. Data developers will benefit from the thesaurus when creating their metadata by using this thesaurus and category headings in the keyword fields. The Council gave Mr. Kent their approval to proceed without motion.

LGISC Archive Status

Mr. Kent provided a handout to the council detailing the current status of the archive: Documents continue to be added and registered to the catalog. A database search interface using Microsoft Access is under development.

LGISC Director Status

Ms. Sharon Balfour (LADOTD) reported that 16 applications were submitted for the LAGIC Director's position. The Search Committee, consisting of LGISC members and LSU/CCEER administration, has narrowed the list down to a few candidates. LSU/CCEER will check references and contact the candidates for interviews. Ms. Balfour also reported that LSU/CCEER would inform the

candidates of the salary range for the position so as to avoid any confusion.

GIS Primmer

Chair Bo Blackmon emphasized the importance for agencies to participate in the development of the GIS Primmer. Contact information, GIS job/project statements, and general GIS information should be included for the primmer to be successful. Chair Blackmon requested from LAGIC that work begin as soon as possible on the architecture of the GIS Primmer so that the Technical Advisory Committee can meet to finalize its development.

Status of the Second LAGIC Quarterly Report

Mr. Kent reported that the second LAGIC Quarterly report would be available before the next Council meeting.

6. Presentation:

Cadastral Framework Data Layers

Mr. Marty Beasley (State Land Office/DOA) presented the council with the Cadastral Data Content Standard for the National Spatial Data Infrastructure. Mr. Beasley submitted two copies of the standard for the Councils records. Mr. Beasley's presentation introduced the goals and objectives of the standard to the council. Mr. Beasley encouraged meeting attendees to visit the Fairview Industries web site <<http://www.fairview-industries.com/intro.htm>> for additional information and training of the Cadastral Data Content Standard.

7. Old Business

DOQQ Update

Mr. DeWitt Braud (LSU) reported that all is well with the DOQQ web site at ATLAS <http://atlas.lsu.edu>. Mirror sites will be developed soon, alleviating the any potential system stresses ATLAS may experience. DOQQs above of 30?N, are expected to be rectified and available by the end of the year.

NGS Advisor Status

Ms. Sharon Balfour (LADOTD) reported that progress has been made regarding the draft agreement between the state agencies and the NGS. Ms. Balfour also reports that LADOTD has agreed to participate in the contract. All agencies participating with the agreement are requested to provide a point of contact to Ms. Balfour.

LA RS/GIS Workshop

Chair Bo Blackmon (DNR) reported that a special meeting of the RS/GIS Workshop committee was convened to discuss planning strategies. Chair Blackmon reported that Vice Chair Dennis Eilers was able to secure the Kenilworth Country Club as the site for the crawfish boil. Chair Blackmon also reported that paper slots remain open.

State GIS Job Specification Changes

Chair Blackmon reported that LA Civil Service approved a substitution of 6 months experience for 12 semester hours. Civil Service posts job specifications on their web site: <<http://www.dscs.state.la.us/>>.

'Blessing' the DOTD Parish Boundary Data Set

Chair Blackmon opened discussion regarding concerns that resulted from the removal of the Parish Boundary Custodian Resolution from the council web site. Chair Blackmon noted that the resolution, while a positive development, lacks specifics that must be addressed if it is to be successful. Key issues noted during the discussion are:

- ?? A data selection method must be established and defined for the data
- ?? The responsibilities of the data custodian must be defined.
- ?? Control criteria for validating the digital representation of the data must be established.
 - ✍ QA/QC, verification methods, and digital data standards
- ?? Liability disclaimers

Chair Blackmon requested that a Digital Data Committee headed by Mr. Joe Holmes (DEQ) convene to discuss these issues and recommend a course of action. The committee members include Mr. Holmes, Chair Blackmon, Mr. Glen Daigre (DOA), Mr. Marty Beasley (DOA/SLO), Ms. Kay Henderson (LADOTD), Mr. DeWitt Braud (LSU).

Discussion concluded that the current resolution would stand as it is written, but that it should not be available on the web site at this time.

8. New Business

Strategic Planning Session

Chair Blackmon requested discussion on the need of a Strategic Planning Session for 2000 considering the short staff nature of LAGIC. Ms. Sharon Balfour recommended that the 2000 Strategic Planning Session be canceled for this year.

Resource Inventory

Mr. Joshua Kent (LAGIC) announced that LAGIC has begun to prepare for another resource inventory. Changes to the inventory web site are under way and agencies will be notified when they can update their information.

Census 2000 Prints

Ms. Kathleen Randall (House) announced the availability of Census 2000 posters. Ms. Randall encouraged all participants of the Council meeting to take and display the posters in order to widen exposure to the importance of the census. Individuals who would like additional posters may contact Ms. Randall.

State/Federal GIS Workshop

Mr. Scott Leachman reported that the State-Federal GIS workshop meeting is on February 28, 2000 at the Corps of Engineers building in New Orleans. Anyone interested may contact Pat O'Neil (pat_o'neil@usgs.gov).

NSGIC State Profiles

Ms. Sharon Balfour (LADOTD) gave handouts to member state agencies regarding the NSGIC State Profile initiative. Monday, February 21, 2000 was established as the deadline for members to submit their agency information.

9. Determine Next Meeting Date

Wednesday March 15, 2000 at 1:30 pm in the Louisiana Dept. of Wildlife and Fisheries Building.

10. Adjourn

Motion to adjourn was made by Mr. Joe Holmes (DEQ) and seconded by Ms. Sharon Balfour (LADOTD)