

Louisiana Geographic Information Systems Council

Meeting of April 28, 1999

1. Call to Order

Chair Scott Leachman (LPJA) called the meeting to order at 1:35 P.M. in the First Floor Louisiana Room, Wildlife and Fisheries Building, Baton Rouge, Louisiana.

2. Roll Call

· Agency Representatives:

Scott Leachman, Louisiana Police Jury Association, **Member**

Joe Holmes, Department of Environmental Quality, **Member**

Bo Blackmon, Department of Natural Resources, **Member**

Glen Daigre, Division of Administration, **Member**

Fred Whitrock, Attorney General's Office, **Member**

Sharon Balfour, Department of Transportation and Development, **Member**

Brad Spicer, Louisiana Department of Agriculture and Forestry, **Member**

Sherel Martin, Louisiana Assessor's Association, **Member**

Kabrina Smith, Louisiana Department of Health and Human Services, **Member**

Jim Patton, Louisiana Department of Wildlife and Fisheries, **Member**

Jack Green, Department of Public Safety & Corrections, **Member**

Gene Stephens, Department of Economic Development, **Alternate**

Bill Blaire, House of Representatives, **Alternate**

Sean Fontenot, Office of Emergency Preparedness, **Alternate**

Dennis Eilers, Culture, Recreation and Tourism, **Alternate**

· Others:

Lynda Wayne, LAGIC

Joshua Kent, LAGIC

Sastry Chundury, LAGIC

John Freeman, LAGIC

Jay Isacks, CRT

Truman McDaniel, DHH

Jim Hanifen, LDWF

Ed Leachman, ODBC

Jeff Berthelot, ODBC

Jacquie Sanchez, DOTD

Jack Green, DPS

R. Brent Yantis, NASA/USL RAC

Suzanne Harrison, EE-IR Center/USL

Adam Chandler, EE-IR Center/USL

C.P. O'Neil, USGS

Marty Beasley, DOA

Eric Jeansonne, DOTD

Dave Ellert, DNR

David Gisclair, LOSCO

Mattie Cox, EBR Community Development

3. Revision of the bylaws

The revisions to the Bylaws (see attached) were distributed at the meeting and were approved following a motion to accept by Sharon Balfour (DOTD) and seconded by Fred Whitrock (AG).

4. Approval of January 21, March 2 and March 25, 1999 Minutes

The minutes of January 21, 1999 were submitted and approved with minor revisions following a motion to accept by Bo Blackmon (DNR) and seconded by Joe Holmes (DEQ). The minutes of March 2, 1999 were submitted and approved following a motion to accept by Glen Daigre (DOA) and seconded by Sharon Balfour (DOTD). The minutes of March 25, 1999 were submitted and approved following a motion to accept by Fred Whitrock (AG) and seconded by Glen Daigre (DOA).

5. Approval of the Strategic Planning Session Summary

Glen Daigre (DOA) emphasized the need to quantify the Strategic Planning Session objectives and procedures at the next meeting. Chair Leachman (LPJA) introduced a motion to quantify each goal of the strategic planning session at the next LGISC meeting. The motion was accepted by Glen Daigre (DOA) and seconded by Brad Spicer (LDAF). The motion passed. The revised Strategic Planning Session document will be drafted by a subcommittee (Glen Daigre – DOA, Scott Leachman – LPJA, Lynda Wayne – LAGIC/LSU) and submitted again for review and acceptance by the LGISC at the next meeting.

6. Chairman's Report

· LGISC Session at Louisiana RS/GIS Workshop

Joe Holmes (DEQ) gave a report regarding the LGISC Session at the RS/GIS workshop. Mr. Holmes stressed the importance of Lynda Wayne's (LAGIC) Data Certification presentation. Ms. Wayne will give her presentation at the next LGISC meeting.

· URISA/IAAO GIS and CAMA Conference

Scott Leachman (LPJA) reported that the meeting provided a lot of information regarding the use of GIS for parcel mapping and that the assessors' community was very enthusiastic about the use of such systems to perform property valuation. Sherel Martin (Assessor's Assoc.) said that GIS use by Louisiana assessors was quite low due to limited resources and the need for interagency cooperation. Mr. Martin offered to provide interested parties copies of the interagency agreement used in St. Mary's parish to establish their GIS/CAMA system.

7. LAGIC Report

- **LGISC Resource Inventory**

Lynda Wayne (LAGIC) discussed the results from the resource inventory. Ms. Wayne also asked the LGISC how they would like the inventory information represented and if they would like the inventory posted on the LGISC's website. The LGISC agreed that they would like a generalized summary of the results posted to the web and a more detailed report generated for council member agencies. LAGIC was asked to draft both documents for council review prior to posting/distributing.

- **Approval of LGISC Website**

Josh Kent (LAGIC) reported that the LGISC website will be moved over to DOA's server while the content remains at LAGIC. This will allow continuous updating as needed by LAGIC. Any approved LGISC document will be posted on the web following a motion to accept by Glen Daigre (DOA) and seconded by Brad Spicer (LDAF). The motion passed.

- **LGISC Archive Status**

John Freeman (LAGIC) presented an initial review of available documents at LAGIC and asked the current and past Chairs of LGISC to submit additional materials according to the Archive Committee's recommended list of archival documents.

8. Old Business

- **DOQQ Status**

David Gisclair (LOSCO) requested that LGISC provide input regarding the final distribution of the compressed DOQQ's. Mr. Gisclair also discussed the DOQQ funding status and reported that USGS funds would be delayed due to other agency pressures.

He suggested that each Council member write a letter to their Congressional delegation to express concern regarding USGS' delay in meeting their commitment to fund the project. Brad Spicer (LDAF) agreed to contact Charles Groat, director of the USGS (former director of the Louisiana Geological Survey) regarding the funding delay. Pat O'Neil (NWRC) provided a status map for the DOQQ project.

- **GIS Implementation Strategy for the State**

Ed Leachman (ODBC) discussed the presentation recently to the Data Base Commission to illustrate the value of geocoding traditional databases. The ODBC was impressed with the usefulness of GIS to help visualize the traditional data. Ms. Wayne (LAGIC) then presented a committee report of a recent GeoSpatial Working Group (GSWG) meeting. The GSWG adopted the strategy outlined by Mr. Leachman for the DBC and has begun to fill in needed elements to support the four phases: 1) Geospatial Framework 2) Geocoding 3) Geographic Tools and 4) Training and Support.

- **Rotunda Day Committee**

Sharon Balfour (DOTD) offered a motion to postpone this year's Rotunda Day until next year. The motion was accepted by Sharon Balfour (DOTD) and seconded by Bo Blackmon (DNR). The motion passed.

9. New Business

- **NSGIC**

Sharon Balfour (DOTD) posted a notice on the NSGIC list server for presentation abstracts on state activities (local, state, and regional) for the NSGIC conference in New Orleans.

- **LIDAR Project**

David Gisclair (LOSCO) presented the FEMA generated specifications for the four phases of the LIDAR Project.

10. Determine Next Meeting Date

The next meeting will be held on Thursday, May 27, 1999 at 1:30 P.M. at the Louisiana Room of the Wildlife and Fisheries Building (First Floor), Quail Drive, Baton Rouge, Louisiana. A motion to adjourn was offered by Joe Holmes (DEQ) and seconded by Fred Whitrock (AG). The meeting was adjourned at approximately 3:55 P.M.

**PROPOSED REVISIONS TO THE BY-LAWS OF THE LOUISIANA
GEOGRAPHIC INFORMATION SYSTEMS COUNSEL**

Note: ~~lined through~~ type is deleted and underlined type is added.

ARTICLE IV. MEMBERSHIP

Section 3. Alternate Members:

Those members from state agencies may designate an alternate(s) by letter to the Chairman (with a copy to their appointing authority). The Police Jury Association, Louisiana Municipal Association, and Louisiana Assessors Association shall designate their alternates by letter to the Chairman. Alternates will act in place of the regular member in the regular member's absence. When more than one alternate is designated, the appointing authority shall rank the alternates and the highest ranking alternate in attendance shall act in place of the regular member.

ARTICLE V. MEETINGS

Section 1. Conditions:

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As provided by the Act, a quorum shall consist of a majority of the membership Council.

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Section 2. Voting:

Any item called to a vote is approved by the majority vote of the Council membership or 2/3 of the members (or their alternates) present, whichever is smaller.

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Section 3. Conduct:

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The public is invited to attend meetings of the Council and, until a vote is called on an issue, is encouraged to participate in the discussions of the Council. The chairman has the discretion to limit discussion whenever it is in furtherance of the orderly conduct of business and progress of the meeting. ~~At the discretion of the chairman and/or until a vote is called on an issue, participation in discussion shall be open to all attendees at the meeting.~~

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