

Louisiana Geographic Information Systems Council
Meeting of September 24, 1998

1. Call to Order

Chair Joe Holmes called the meeting to order at approximately 1:35 P.M. in the Third Floor Conference Room of the Wildlife and Fisheries Building, Quail Drive, Baton Rouge, Louisiana. Mr. Holmes declared a quorum with nine agencies represented.

Roll Call

Members and Alternates:

Joe Holmes, Department of Environmental Quality
Sharon Balfour, Department of Transportation and Development
Sherel Martin, Assessor's Association
Bo Blackmon, Department of Natural Resources
Scott Leachman, Louisiana Police Jury Association
Jim Patton, Department of Wildlife and Fisheries
Gene Stephens, Department of Economic Development
Virginia Smith, Department of Culture, Recreation and Tourism
Susan Gordon, Louisiana Municipal Association

Kathleen Randall, House of Representatives (arrived late)
Truman McDaniel, Louisiana Health and Hospitals (arrived late)
Glen Daigre, Division of Administration (arrived late)

Others (including other Alternates):

Sastry Chundury, LAGIC
John Freeman, LAGIC
Kay Henderson, DOTD
Jay Isacks, CRT
John Speice, Applied Technological Services (ATS)
Joshua Kent, SLO/DOA
Pat O'Neil, USGS/NMD/BRD
Steve Hartley, USGS/BRD
Dietmar Rietschier, ARBC
Greg Palmer, Fenstermaker
David Gisclair, LOSCO
Wendy Couvillion, Fenstermaker
Ed Leachman, ODBC
R. Brent Yantis, NASA/LISL RAC
Karen Paterson, DOA/InfoLA
Randal Johnson, LDAF
Herman Melancon, DEQ
Paul Zundel, DEQ

Member Agencies: Louisiana Senate; Louisiana House of Representatives; Division of Administration; Military Department; Departments of Justice; Agriculture and Forestry; Culture, Recreation and Tourism; Economic Development; Environmental Quality; Health and Hospitals; Natural Resources; Public Safety and Corrections; Transportation and Development; Wildlife and Fisheries; the Louisiana Assessors Association; the Police Jury Association; and the Louisiana Municipal Association

Presentation by Nathaniel Handley CASTS USL 1995 Aerial Photography Status

Canceled.

Chairman's Report:

Minutes for the Last Meeting

The minutes of the August 13th, 1998 meeting were submitted and unanimously approved after a motion to accept was made by Sharon Balfour (DOTD) and seconded by Scott Leachman (LPJA).

NSGIC Meeting in Annapolis

Chairman Joe Holmes (DEQ) attended the 1998 Annual Meeting of the National States GIS Council (NSGIC). Other attendees included Sharon Balfour (DOTD), Glen Daigre (DOA), and Lynda Wayne (LAGIC). Joe participated in committee discussions regarding the model legislation being proposed by the NCES (professional Surveyors) to revise state definitions regarding the practice of land surveying. Lynda Wayne presented information about the application of GIS to Louisiana's coastal environment. Glen Daigre was selected as Treasurer for NSGIC for the 1998-99 term. Sharon Balfour served as chair for the election committee and was responsible for tabulating and announcing election results.

Workshop at Mid-Continent Mapping Center

Chairman Joe Holmes (DEQ) spoke about the USGS semi-annual workshop held at Mid-Continent Mapping Center, Rolla, MO, that highlights their expanding product line. Twenty state representatives attended this year's workshop. Pat O'Neil (USGS) mentioned that this was an opportunity for states to address issues of concern to USGS officials and hopefully influence their budgetary decisions for various state initiatives.

NSGIC/NASA Grants for State and Local Governments

Glen Daigre (DOA) announced that NSGIC received a NASA grant. NSGIC will have information at the national meeting in New Orleans about how state and local agencies can apply for funding from NASA.

DOQQ's

David Gisclair (LOSCO) gave the Technology Innovation Fund Proposal (DOQQs) update. The proposal committee changed the format. Mr. Gisclair will submit the final proposal.

LAGIC Report

John Freeman (LAGIC) gave a brief presentation on LAGIC's progress on four main themes.

1) Lynda Wayne (LAGIC) and Joel Register (LAGIC) attended several meetings during the month of September including the NSGIC Conference, NSDI Node Implementation Workshop, and FGDC Competitive Cooperative Agreements Program (CCAP) Kickoff Meeting. 2) LGISC state agencies were urged to complete their GIS resource inventory by October 9th, 1998. 3) The NSDI Framework Data Survey is reaching completion but a few agencies have not responded and were therefore urged to complete the survey by October 2nd. 4) On-site visits by Joel Register to train LGISC members and their staffs on metadata were informative and follow-up meetings are scheduled for the month of October. Mr. Register has been working on bounding coordinates

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and security enhancements. LAGIC would like to schedule a metadata workshop during early December.

6. Old Business

Archive Committee

Bo Blackmon (DNR) and Glen Daigre (DOA) presented the LGISC Archive Committee Report on the document types in the archive. By-laws, minutes, and attendance lists should be preserved.

Metadata Mandate

Glen Daigre proposed a resolution requiring agencies to produce metadata. After extended discussion the following language was proposed:

Louisiana State Agencies producing digital geospatial data shall produce metadata for data in progress or completed after June 30, 1999. A plan for completion of metadata for legacy data must be completed prior to January 1, 2000. Metadata for legacy data must be completed prior to June 30, 2002.

The motion to accept the language was made by Glen Daigre (DOA) and seconded by Bo Blackmon. The motion passed unanimously.

7. New Business

- Ed Leachman (ODBC) gave an informative presentation about the commission's effort to create a 'distributed virtual data warehouse' that would assist in statewide policy and planning. The warehouse would provide a front door to data sets residing within state agencies. Metadata is recognized as crucial to the ODBC's effort to create an online catalog. Joe Holmes (DEQ) provided council members with ODBC survey forms and asked that they complete the survey if they managed data (geospatial and other) that is planning or policy related
- Joshua Kent (SLO/DOA) mentioned that Bob Hagstad (DOA/SLO) is no longer with the office. Mr. Kent is now the contact.
- Scott Leachman (LPJA) requested information regarding methods for local governments to participate in the update of Census data.

Next Meeting Date:

- The next meeting date was set as Thursday, October 15, 1998 at 1:30 in the Third Floor Conference Room at the LA Wildlife and Fisheries Building.

Adjournment

- The meeting was adjourned at approximately 3:45 p.m., based on a motion by Glen Daigre (DOA) and seconded by Sharon Balfour (DOTD).