

Louisiana Geographic Information Systems Council
Meeting of March 5, 1998

1. Call to Order

Chair Joe Holmes called the meeting to order at approximately 1:45 in the Third Floor Conference Room of the Wildlife and Fisheries Building, Quail Drive, Baton Rouge, LA. There was no quorum; only eight members/alternates were present. Two additional members arrived late and a quorum was declared.

2. Roll Call

Members or Alternates:

Joe Holmes, Department of Environmental Quality
Sharon Balfour, Department of Transportation and Development
Gene Stephens, Department of Economic Development
Truman McDaniel, Department of Health and Hospitals
Sean Fontenot, Military Department/Office of Emergency Preparedness
Zella Scheve, LA Municipal Association
Ron Couvillion, Department of Wildlife and Fisheries
Fred Whitrock, Attorney General's Office
Bo Blackmon, Department of Natural Resources (late arrival)
Kathleen Randall, House of Representatives (late arrival)

Others:

Lynda Wayne, LA Geographic Information Center (LAGIC)
Joel Register, LA Geographic Information Center (LAGIC)
Pat O'Neil, USGS/WMD (Federal Coordinator)
Kay Henderson, Department of Transportation and Development
Joshua D. Kent, DOA/State Land Office
Marvin Lyons, Police Jury Association

3. Summary of Last Meeting:

The summary of the January 15, 1998 meeting was submitted and minor revisions advised. The revised minutes were unanimously approved after a motion to accept was made by Joe Holmes and seconded by Sharon Balfour.

Chairman's Report:

- Data Base Commission (DBC)
The Data Base Commission will meet Monday March 16, 1998 in HCR 3. LAGIC has been asked to make a brief presentation explaining the basics of GIS and the LAGIC role with regard to the LGISC and the DBC.
- Louisiana RS/GIS Workshop
The workshop will be held at the Lafayette Cajun Dome April 7-9. Those interested in presenting papers or posters should contact Nelson May,

nelson@bluefin.ssc.nmfs.gov or Tony Lewis, ajlewis@cypress.cadgis.lsu.edu respectively. An LGISC session will be held Thursday 4.9.98, 8:30-9:50 a.m. Current subjects for the session include an overview by the Chairman, and a presentation on LAGIC. DOTD offered to present information about the application of GIS to the highway trash pickup program. An additional paper can be included if there is interest.

5. LAGIC Report

- Framework Data Survey
The NSGIC/FGDC survey is available for distribution for state/local/fed and other organizations that develop/maintain FGDC defined framework data: transportation, hydrography, elevation data, digital orthoimagery, government units (boundaries), cadastral data and reference systems,. Diskettes will be distributed to all Council Agency reps and other relevant LGISC affiliates. All diskettes are recorded by serial number and should be returned directly to NSGIC in the provided mailer. LA can expect compiled results by the fall. For more information contact Lynda Wayne at 504.388.3479 or lwayne@lsu.edu.
- LA GIS Resource Inventory
A draft version of the Resource Inventory was presented and distributed for comments. Most comments focused on the ultimate use of the final compiled info and issues of security. Participants were asked to review the survey with their agency personnel and be prepared to discuss and finalize the Resource Inventory at the next meeting.
- NSDI Grant Proposal
LAGIC is developing a grant proposal for the FGDC/NSDI Framework Demonstration Grant Program to study the issues and implementation strategies for a GIS Data Certification program. The proposal is due 3.13.98. The council unanimously approved support for the proposal and agreed to be represented as a key participant on a motion made by Zella Scheve and seconded by Sharon Balfour.
- Digital Library of Standards Initiative
Louisiana has been invited to participate in an FGDC/NSDI sponsored program to catalog existing standards and legislation related to GIS implementation within state governments. The program is being directed by David Stage of the FL Geographic Information Board. Lynda Wayne, LAGIC, will represent LA at the workshop to be held in Atlanta, March 18-20, 1998. The final product is expected to be an online a 'digital library' of these documents and products.

- **Mailing List**
Joel Register, LAGIC, is in the process of updating and automating the LGISC mailing list. He is distributing forms to update and add information, such as email address, to the existing list. The final listing will be converted to a database capable of sending bulk faxes and emails and reduce dependency upon hardcopy mailouts. Any one that has not been contacted, or has missed mailings should contact Joel at jregist@unix1.sncc.lsu.edu or 504.388.3476.
- **Website and Network Communications**
Work on the LAGIC Website continues and is expected to preview by 4.1.98. All users are asked to update their current browser (Netscape or Internet Explorer) to Vers. 4 if applicable to ensure maximum functionality. The LAGIC website will be housed at LSU. Discussion prevailed regarding the location and management of the LGISC webpage. If moved to LSU's management the extension on the site will change from .gov to .edu. It was determined that it would be best to move the site to the InfoLouisiana, however, it is doubtful that the InfoLouisiana staff would be interested in assuming active management responsibilities. Joel Register will contact Karen Patterson of InfoLouisiana to explore options. Additional discussion addressed the information that would be made available from the LGISC and LAGIC websites. Consensus was that meeting notices and agendas would be posted but that it was not necessary to post the minutes at this time. The site is expected to evolve quickly once online.

6. LGISC 1998 Strategic Plan

The 1998 Strategic Planning Session Summary was submitted for review and unanimously approved after minor revisions. The document, produced at the 2.3.98 Strategic Planning session, was accepted as providing 'guidance for LGISC activities for 1998' based upon a motion by Sharon Balfour and second by Zella Scheve.

7. Compliance with Public Meeting Law

LGISC now posts all meeting notices 24 hours in advance at the proposed meeting place and is in full compliance with public meeting laws. To address concerns that LGISC actions taken during previously 'unposted' meeting may be rendered ineffective, the LGISC unanimously approved a motion by Ron Couvillon to reaffirm all actions taken by the Council since its inception. The motion was seconded by Zella Scheve.

8. Federal Agency Coordination

Mr. Pat O'Neil (USGS/NMD) presented an updated list of regional federal field office contacts. Pat also discussed an initiative by Mike Callahan of (USGS/NMD Rolla, MO) to develop a a federal regional NWI/GIS working group and will contact Mr. Callahan to invite him to present information to the LGISC about the proposed program.

9. Old Business:

- **LGISC Archive Committee Report**
The committee has yet to convene and no report is, therefore, available.
- **Civil Service Job Classifications**
Mr. Bo Blackmon (DNR) reported that the Council of Information Service Directors (CISD) will submit the revised GIS job classifications to Civil Service.
- **DOQQ's**
Mr. David Gisclair was not available to report on the status of the Louisiana Digital Ortho Photo Quarter Quads (DOQQ's) initiative. Mr. Pat O'neil reported that the collection of aerial photography for the project had been completed.

10. New Business

- **National Association Public Administrator's Report 'Geographic Information for the 21st Century'**
The National States Geographic Information Council (NSGIC) has requested that all state GIS Councils review and provide comments on the report prior to 4.3.98. Sharon Balfour and Joe Holmes agreed to review the report and provide comments.

11. Next Meeting Date:

The next meeting date was set at April 16, 1998 at 1:30 in the Louisiana Room on the 1st floor of LA Wildlife and Fisheries Building.

12. Adjournment

The meeting adjourned at approximately 4:05 p.m.