

**Louisiana Geographic Information Systems Council**  
Meeting of November 20, 1997

Attendance

Members or Alternates:

Sharon J. Balfour, Department of Transportation and Development  
Joe Holmes, Department of Environmental Quality  
Bo Blackmon, Department of Natural Resources  
Rick Kasprzak, Department of Wildlife and Fisheries  
Zella Scheve, LA Municipal Association  
Bob Hagstad, Division of Administration  
Gene Stephens, Department of Economic Development  
Kathleen Randall, House of Representatives  
Virginia Smith, Department of Culture, Recreation and Tourism  
Scott Leachman, Louisiana Police Jury Association  
Glen Daigre, Division of Administration (late arrival)

Others:

Michael Domaratz, Federal Geographic Data Committee  
Bobby Taylor, USGS, Water Resources Division  
C. Pat O'Neil, USGS  
Amy Langlois, East Baton Rouge City Parish Planning Commission  
Thor Hoyte, East Baton Rouge City Parish Planning Commission  
Roger Wirth, DOTD

Sharon Balfour called the meeting to order at approximately 1:45 in the 3rd floor conference room of the Wildlife and Fisheries Bldg., having been moved from the Louisiana Room because of a conflict. A notice was posted on the door of the Louisiana Room. A quorum was present with 10 members and /or alternates.

Summaries of Past Meetings:

The summary of the October 9, 1997, meeting was approved on a motion made by Zella Scheve and seconded by Scott Leachman.

Chairman's Report:

- Data Base Commission/LAGIC.  
The Data Base Commission met on Monday, November 17, 1997, and approved the agreement with LSU to provide services for LAGIC, giving the Chair of the Commission authority to negotiate (adjust for time) and sign the agreement. The Council has been well received by the Commission.
- NSGIC 1999 Annual Conference.  
Louisiana is hosting the 1999 conference at the Hilton Towers Hotel in Lafayette. If anyone can provide audio/visual equipment for the conference it would be appreciated

since that is an additional cost to hold the conference.

Mike Domaratz, FGDC:

Mike Domaratz of the Federal Geographic Data Committee gave a presentation on the work being done by the FGDC. He discussed the Framework and standards working groups and the reason for them. He also mentioned the grant opportunities available through the FGDC to aide in the development of the National Spatial Data Infrastructure (NSDI). There were some questions concerning the 2000 census.

Framework Data Survey.

The NSGIC Framework Data Survey, funded by FGDC, is now being conducted. NSGIC wants the state coordinator for the survey to sign an agreement. The survey is to be sent to all federal, state, and local agencies, and anyone else we feel should participate. The chair handed out the packet received from NSGIC. After discussion Zella Scheve moved to approve doing the survey with the work to be performed by LAGIC staff and to negotiate using the funding for use as conference fees for the NSGIC 1999 meeting in Louisiana. Scott Leachman seconded. The motion passed unanimously, authorizing the chair to modify and sign the agreement so that it is between the Council and NSGIC and not DOTD and NSGIC.

Strategic Planning Session.

The strategic planning session scheduled for October 15, 1997 was canceled. It was decided to find a location in Baton Rouge for an all day session instead of an out-of-town two day event. Joe Holmes will handle the logistics of finding a place. It is to be around the last week in January of the first week of February. Zella Scheve said she would look into using the Louisiana Municipal Association's facilities. DEQ would look into providing a facilitator.

Old Business.

- Civil Service Job Classifications.  
Bo Blackmon reported that the Council of Information Services Directors (CISD) did not submit the GIS job description package to Civil Service. They sent a letter instead. The issue will require further study.
- DOQQs.  
The Innovative Partnership Agreement has been signed. David Gisclair was not present to give a status report. The question arose as to what were the results of the Louisiana Oil Spill Coordinator's Office (LOSCO) survey. No one seemed to know.
- Federal Agency Coordination.  
Pat O'Neil of the USGS reported on the status of his efforts in compiling a list of the contacts for the various Federal field offices in Louisiana. The purpose is to coordinate the GIS efforts being conducted in Louisiana by the federal agencies and to coordinate with the Louisiana GIS Council as requested by the Council.

New Business:

- The Chair handed out a copy of a letter from Dr. Richard Loftin of the Louisiana School for Math, Science and the Arts. Dr. Loftin requested exploring a collaborative effort for

introducing GIS technology to his students. After discussion of the benefits, Kathleen Randall moved that the Chair write a letter inviting Dr. Loftin to the next meeting for the purpose of discussing the possibilities. Glen Daigre seconded. The motion passed unanimously.

- Technical Committees.  
The issue of establishing technical committees was deferred to the strategic planning session.
- Council Nominations for 1998.  
Bo Blackmon was named as chair of the nominations subcommittee and Kathleen Randall agreed to assist.

Next Meeting Date:

The next Council meeting was scheduled for Thursday, January 15, 1998, at 1:30 at Wildlife and Fisheries.

The meeting was adjourned.