Louisiana Geographic Information Systems Council
Digital Data Committee
Meeting of June 18, 2020

1. Call to Order
Committee Chair Warren Kron (LMA) called the meeting to order at 12:02 PM. A quorum was present via WebEx video for the meeting. The meeting was held remotely pursuant to the waivers of viva voce mandates of LA R.S. 42:11 *et seq.*, contained in 2020 JBE 41.

2. Attendance
Committee Members Present:
> Kathrine Cargo – Louisiana Chapter Emergency Numbering Association (NENA)
> Warren Kron – Louisiana Municipal Association (LMA)
> Darryl Mack – Department of Transportation and Development (DOTD)
> Josh Manning – Louisiana Association of Planning and Development Districts (PDD)

Others Present:
> Phillip Breaux – Acadiana Planning Commission (APC)
> Ashley Callahan – Terrebonne Parish Consolidated Government (TPCG)
> Jason Carr - Department of Transportation and Development (DOTD)
> Lynn Dupont - Louisiana Association of Planning and Development Districts (PDD)
> David Gisclair – Louisiana Senate (Senate)

3. Meeting Summary
Mr. Kron (LMA) asked members to review the minutes from the May 21, 2020 meeting. Josh Manning (PDD) made a motion with a second by Kathrine Cargo (NENA) to approve the May meeting minutes and the committee unanimously approved.

During the review of the May minutes there was a brief discussion about how the Council can be promote the LSDI. Jason Carr (DOTD) mentioned that DOTD will initiate regular communications with the Metropolitan Planning Organizations and local government agencies to promote its Roads and Highways application. Mr. Carr (DOTD) also noted that DOTD recently loaded the Fugro local road data into the Roads and Highways database and shared it through its open data portal, but the data has not been validated.

Mr. Kron (LMA) reviewed the last update to the Address Point schema which involved the "Incorporated Municipality" (Inc_Muni) field, and Mr. Carr (DOTD) confirmed that DOTD uses the FIPS code with a description to populate the city information in its datasets. The Committee then reviewed each field in with specific emphasis on the priority level. As a result, the "National Grid Coordinate" (NatGrid_Coord) was changed from 'Mandatory' to 'Optional'. Also, the Committee recommended rewriting the description for the "Source" field to exclude references to the National Address Database (NAD). Lastly, Phillip Breaux (APC) asked the committee if there may be a need for a new field to capture alias street names, but Ms. Cargo (NENA) pointed out that addresses are unique and do not typically have aliases. Mr. Kron (LMA) described a current situation in Baton Rouge where a business has requested a vanity address which is not within the block range the address it assigned to. As a result, the vanity address has been stored as an alias to the official address, and both addresses have been reported to the US Postal Service. The Committee generally agreed to add a new 'Conditional' field to the schema for alias addresses.

Ms. Cargo (NENA) noted that the local roads schema had been adopted and the address point schema is nearing completion, and asked Mr. Mack (DOTD) whether DOTD had tested the data loading process with any local data. Mr. Mack (DOTD) explained that DOTD is still testing the FME software that was recently deployed, and he will soon be able to test the process of loading local data into Roads and Highways.

The next discussion involved further development of the Land Use and Land Cover frameworks of the LSDI. Mr. Carr (DOTD) noted that a land use data is one of the Topographic Mapping layers and it is a high priority for DOTD because land use is necessary for transportation planning. Lynn Dupont (PDD) talked about the Land Based Classification Standards (LBCS) published by the American Planning Association which are being used at different levels throughout the Regional Planning Commission area of interest. Ms. Dupont (PDD) suggested that DOTD develop a more generalized 4-digit land use coding template for the entire state. Ms. Dupont (PDD) also pointed out the difference between land use and land cover. The Committee agreed to continue developing the Land Use and Land Cover schemas at the June meeting.

4. Action Items
Mr. Mack (DOTD) requested Mr. Kron (LMA) to send the latest address point schema, and an export of the Orleans Parish address point data from Ms. Cargo (NENA).

5. Next Meeting
Scheduled for Noon on Thursday, June 18, 2020 and the location will be determined later.

6. Adjourn
The meeting ended at 1:06 PM after the committee voted unanimously on a motion made by Ms. Cargo (NENA) and seconded by Mr. Manning (PDD).